# Atlantic Indigenous Mentorship Network – 2024/25 Kausattumi Grants Program

## Seed Grant Application Form

Seed Grants of up to **$10,000** are available for **Indigenous Postdoctoral Fellows (PDFs) or Indigenous** [**early career researchers**](https://cihr-irsc.gc.ca/e/34190.html#r14)to conduct community-informed and supported Indigenous health research that serves to benefit Indigenous communities in Atlantic Canada. By community-informed and supported health research, we are referring to research that responds to a community-identified need and is supported by an Indigenous community, Nation, or organization. Applicants must have completed a PhD or equivalent program from a recognized post-secondary institution (i.e., Universities Canada member) or will have a completed PhD or equivalent degree by September 2024. The funding is provided for a one-year period: September to August (2024-2025).

### Application Instructions

Please complete this application and submit via email to info@atlantic-imn.ca (2cm margins and 12-point font) by **Friday, June 19th, 2024 at 5pm ATL.**

### Application Checklist

* Application Form
* Curriculum Vitae (outline provided)
* Letter of reference
* Letter of community or organizational support

###  Application Form

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| --- |
| **Applicant Information** |
| Name and preferred pronouns:  | Email:  |
| Mailing address:  | Telephone:  |
| Institution:       | Faculty/Department:       |
| Position and appointment type (if early career researcher):       | Year PhD completed (if postdoctoral fellow):       |
| Months since academic appointment (if early career researcher):       | Indigenous identity (e.g., Mi’kmaq):  |
| How did you hear about this funding opportunity?  |
| **Supervisor Information (if postdoctoral fellow)** |
| Name:  | Email:  |
| Mailing address:  | Telephone:  |
| Institution:  |
| Faculty/Department:  | Position:  |
| **Community-based Partner (if applicable)** |
| Name:  | Email:  |
| Mailing address:  | Telephone:  |
| Organization/Institution:  | Position:  |
| Are you interested/in need of mentorship in the area of community-engage research? Yes [ ]  No [ ]  |
| **Research Information**Title of health research project:  |
| 1. *Briefly describe your research project in plain language (maximum 250 words):*
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| 1. *Describe your research plan in detail (maximum 2000 words) including:*
2. *The purpose of your research*
3. *The objectives of your research*
4. *The research setting and context*
5. *Your relationship to the project*
6. *Methodology and research methods*
7. *Timeline for the 2024-2025 year*

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| 1. *Describe the ways the research responds to community or organizational needs the anticipated outcomes of the research (maximum 1000 words):*
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| 1. *Describe your strategies for sharing the research outcomes and outputs (e.g., conferences, peer-reviewed articles, community reports and sharing sessions) (maximum 800 words). For resources on knowledge translation, visit* [*our website*](https://www.atlantic-imn.ca/copy-of-opportunities)*.*
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| 1. *Describe up to three of your significant achievements most relevant to this application (800 words):*
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| 1. *Describe whether and how you plan to maintain or re-connect to your Indigenous community (or Indigenous communities more broadly) through your research (maximum 250 words):*
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| **Research Ethics** |
| Is ethics approval required for your project by one or more boards? Yes [ ]  No [ ]  |
| Please list the research ethics boards applicable to your project:  |
| **Project Budget (2 pages maximum)** Note: These categories are suggested only; your budget items may differ. |
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| **Expense** | **Amount** | **Justification** |
| Travel |  |  |
| Honoraria  |  |  |
| Food and refreshments |  |  |
| Space rental |  |  |
| Equipment and materials |  |  |
| Externally contracted services |  |  |
| Conference registration |  |  |
| Open access fees |  |  |
| Printing |  |  |
| Other |  |  |

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| References (literature cited in application; no maximum): |

### Additional Application Materials

The following should be submitted alongside the completed application form via email to the Atlantic-IMN Coordinator (info@atlantic-imn.ca) with the applicant’s last name and type of application in the subject line and application file name (e.g. LastName\_Seed\_Grant):

* Curriculum Vitae: The use of the Canadian Common CV is optional.

Letters of support are to be sent directly from your referee and community/organization contact person(s) to info@atlantic-imn.ca by Friday, June 19th, 2024 at 5pm ATL.

* Letter of reference: Statement from a referee, for example a colleague, Dean, or former supervisor, demonstrating research and academic excellence.
* Letter of community/organizational support: Statement demonstrating support, guidance, and relevance of the work.

### Expectations of Successful Applicants

* Successful applicants must confirm their acceptance of the Seed Grant within one week of receiving notice.
* For projects involving humans, animals, or biohazardous materials, seed grant holders are responsible for obtaining research ethics approval – both from the relevant post-secondary institution’s research ethics boards and community-level ethics boards (e.g., Mi’kmaw Ethics Watch).
* Seed grant holders will become a part of the Atlantic-IMN and be invited to participate in additional mentorship activities.
* Seed grant holders will need to complete the required forms of Dalhousie University and their home institution (if not Dalhousie) to receive funds.
* As needed, funds from Dalhousie will be transferred to the successful applicant’s home institution. In the case of postdoctoral fellows, funds will be held by their academic supervisor. The grant will then be awarded to the successful applicant in adherence to their home institution’s policies.
* Project expenses are to comply with the [Tri-Agency Financial Administration Guide.](https://www.nserc-crsng.gc.ca/interagency-interorganismes/TAFA-AFTO/guide-guide_eng.asp)

### Seed Grant holders agree to:

* Have a summary of their research activities posted on the Atlantic-IMN website and participate in editing their summary.
* Participate in evaluative activities of the Kausattumi Grants Program.
* Acknowledge the Atlantic-IMN in outputs related to the funded research, including but not limited to: publications, presentations, and creative outputs. For example, “This research was supported by an Atlantic Indigenous Mentorship Network Seed Grant.”
* Submit a summary report (maximum 5 pages) within two months of the end of the one-year term of funding. The report will describe the research undertaken, changes to the proposed plan, research outcomes, knowledge-sharing activities, and a list of complete and forthcoming project deliverables (e.g., peer-reviewed publications, community reports, etc.)

### Signature

All details in this application are complete and are as accurate as possible. I accept the terms and conditions applied to any award received through this application.

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| Applicant name:  |
| Signature: |
| Date:  |